



Information for parents/carers regarding Medication

A few important points to remember regarding the giving of medication in School:

- Written consent on the form supplied by School (overleaf) must be given by a person with parental responsibility.
- A separate consent form is required for each medication.
- A separate consent form is required for the administration of paracetamol which must be renewed at the beginning of each school year.
- A new consent form is required each time there is a change to your child's medication. *(Please request blank consent forms from the School Office at any time.)*
- Only medication prescribed by a doctor can routinely be given in School.
- Medication must be handed into School in person and not given to your child or put in your child's school bag. In most cases medication can be handed to the taxi driver who will deliver it to an adult in School.
- Medication sent into School **must be in its original container and be clearly labelled** by the pharmacist with the following information:-
 - Your child's name
 - The name of the medication
 - The strength of the medication
 - The amount of medication, e.g. number of tablets/mls in the bottle
 - The dose to be given
 - How often it should be given
 - Length of treatment / stop date, where appropriate
 - Any other instructions
 - The date it was dispensed
 - Expiry date whenever possible
 - Labels on medication containers must not hide important information such as the symbol **CD** indicating it is a Controlled Drug
- **REMEMBER to inform school if you have given your child paracetamol or a product containing paracetamol before attending school.**

Queries/Concerns

Please do not hesitate to contact the School if you have any queries/concerns regarding the above. Thank you for your co-operation.

[NB A copy of this Guidance is included in the Pupil Admission Pack which is issued to all parents/carers at the formal interview stage.]