

# CODE OF CONDUCT

This Code is a statement of the principles that govern all people who are part of Hunters Hill Technology College.

It is a way of life in so much as it allows all people to live in peace, harmony and able to work to achieve their full potential.

All rules that are agreed upon by everyone are designed so that people can feel safe and happy. To this end we all undertake to:



## **Be safe**

- \* Walk when moving around the School buildings.
- \* Be aware of other people's needs and abilities.
- \* Stay away from places where there is known danger (see list below).
- \* Do all in our power to behave in a way that does not threaten or place others in danger.
- \* Keep ourselves fit and healthy and away from dangerous practices.

## **Be happy**

- \* Use language that does not cause offence.
- \* Say only those things that will promote other people's happiness.
- \* Make sure that all our actions do not threaten others.
- \* Respect our surroundings and other people's property
- \* Be vigilant for all forms of bullying, name calling or offensive behaviour and take action to bring it to the attention of someone who can be trusted to do something about it.
- \* Complain, using the Complaints procedure, when others make our lives miserable.

We are all here to raise our standards and achieve.

Anything that prevents us from doing this is against our Code of Conduct and we can all contribute to ensuring a safe and happy environment.

In order to be sure that pupils are safe, happy and cared for, the following are conditions that enable the Code of Conduct to function properly:-

1. Pupils should walk at all times in the corridors. Running or playing in corridors is not safe.
2. Pupils must not return to the Homes during the School day, except at lunch time.
3. All pupils must remain in their Classroom on wet days, at morning and afternoon breaks.
4. Pupils must have the permission of a member of staff before:-
  - leaving the School premises at any time; or
  - going to the Staff Room.
5. Pupils must have written permission to be away from their Class during School time.
6. In order to be safe, pupils may not use the following parts of the School grounds at any time:-
  - the area behind the classrooms;
  - the areas behind the Homes;
  - the area around the Head Teacher's house, the Staff Room and that end of the School building other than the public footpath to St. Catherine's Road; and
  - the hill beyond the School fence.
7. The following forms of specific behaviour lead to an unhappy and unsafe environment and are unacceptable and will not be tolerated:-
  - **fighting and bullying**
  - **verbal and/or physical assault**
  - **smoking**
  - **stealing**
  - **borrowing or lending money**
  - **buying, selling or exchanging valuable items**
  - **damage to property, including the defacing of buildings or furniture**
8. Pupils, in order to ensure a safe and happy environment, must not bring to School any of the following items:-
  - **jewellery, including rings and earrings** (where pupils have pierced ears, a single plain stud may be worn in each ear)
  - **valuable items**
  - **knives of any type or other weapons or any other items that could be used as an offensive weapon**
  - **illegal substances of any description**
  - **cigarettes, matches or lighters**
  - **electronic devices are NOT PERMITTED in School and will be confiscated until parents/carers collect them – this includes mobile telephones, IPad's, IPod's, Kindles, games consoles, memory sticks and any other electronic device**
9. Pupils are expected to wear full school uniform during the school day.
10. Pupils bringing money to School are advised to hand it in to the Home staff for safe keeping (£5.00 maximum). The School will not accept responsibility for the loss or theft of money that has not been handed in.
11. In support of healthy eating, pupils are not allowed crisps, sweets, chocolate, squash or pop during the school day.